

**Office of the Secretary Manager
Kittitas Reclamation District Board of Directors Meeting
January 7, 2020 Minutes**

The Board of Directors of the Kittitas Reclamation District (KRD) met in Regular Session on January 7, 2020 at 1:00 p.m. Attending the meeting were Division Three Director and Chairman Fred Schnebly, Division One Director and Vice Chairman Mark Hansen, Division Two Director Ed Wakkuri, Division Four Director Larry Bland, Division Five Director Brad Haberman, Secretary Manager Urban Eberhart, Assistant Manager Kevin Eslinger, Field Supervisor Bob Main, Treasurer Stacy Berg, Lands Clerk & RRA Specialist Sara Vickers and Legal Counsel Jeff Slothower. Also, in attendance were KRD land owners Mark Charlton and Brent Møllergaard.

The amended agenda was approved with the addition of an executive session for reasons consistent with RCW 42.30.110(1)(i):(i) and (iii). The motion was made by Director Hansen and the second was made by Director Wakkuri. The motion passed unanimously.

Mr. Eberhart presented the Certificate of Election and Oath documents for Division 2 Director, Edward Wakkuri and Division Five Director Brad Haberman. The documents were signed and notarized.

A motion was made by Director Hansen to retain Director Schnebly as the Board Chairman for 2020 and Director Hansen as the Vice Chairman for 2020. A second was made by Director Wakkuri, the motion passed unanimously.

Director Bland made a motion to approve the Appointment for Secretary-Manager Urban Eberhart. A second was made by Director Wakkuri, the motion passed unanimously.

Director Bland made a motion to retain the Appointment of Legal Counsel Jeff Slothower. A second was made by Director Wakkuri. The motion passed unanimously.

The minutes for the December 10, 2019 Board Meeting were approved with a motion made by Director Bland and the second was made by Director Hansen. The motion passed unanimously.

Public Comment: Landowners Mark Charlton and Brent Møllergaard expressed their appreciation to the two Directors who began terms for the KRD Board of Directors.

Water Master Report: As of January 7, 2020, the five reservoirs were at 31% capacity which is 70.3% of average. Precipitation at the reservoirs from January 1st to date is 17.91 inches, or 232% of average and 45% of the months average. Precipitation for the Water

Year to date is 93.45 inches, or 90% of average. The Snotel sites for the Upper Yakima are reporting 59% of average and the Lower Yakima Basin sites are reporting 79% of average.

Maintenance Report: Field Supervisor Main reported that the 2019 inventory is complete. The annual Lake Easton drum gate inspection was completed, there were no issues discovered. Belsaas & Smith finished the repair work on the 3 panels on the straight wall. There is an excavator cleaning on the North Branch. The repair of the head gates that were removed has been completed and they have been replaced. A partial winter layoff of employees has been implemented with the remaining crew operating equipment, working in the shop, servicing vehicles and completing general maintenance.

Secretary Manager's Activity Report: Mr. Eberhart asked the board for a motion to allow Director Haberman to attend the Family Farm Alliance Conference in Reno, NV on February 21st & 22nd. Director Bland made a motion to approve the travel of Director Haberman to attend the conference. A second was made by Director Wakkuri, the motion passed unanimously.

There was a brief discussion about the status of the special purpose district election legislation. Lobbyist Bill Clarke will be assisting KRD in this process throughout the legislative session.

There have been meetings with the Department of Ecology regarding Trust Water Law in Washington State. KRD and others are providing input to the Department of Ecology on the way Trust Water is handled so that changes don't jeopardize water banking programs. Lobbyist Bill Clarke is assisting with this process as it develops.

On January 15th, Mr. Eberhart will be participating in a presentation to the Oregon House of Representatives Natural Resources Committee.

The interlocal agreement between the Kittitas County Conservation District (KCCD) and KRD went into effect January 1, 2020.

The KRD is working with multiple agencies and others regarding the concept of supplementing water into Swauk Creek from the North Branch. The project could allow for additional ground water storage, surface storage, exchanges or direct supplementation. Jacobs Engineering is drafting a scope of work for the project.

Many of the Yakima Basin Integrated Plan (YBIP) Executive Committee Members provided suggestions on the KRD Wheeling Framework Study. The United States Bureau

of Reclamation (USBR) stated that they would conduct a study. Land owner Mark Charlton asked the board if the study would consider the cost to the KRD system to handle the flip flop water. Legal Counsel Slothower affirmed that the intent of the study is to determine the viable costs associated with the entire system.

The Upper Yakima System Storage (UYSS) Phase I is complete. Phase II is expected to begin on March 1st pending the contract which is forthcoming.

Phase I of the Yakima Basin Focused Managed Aquifer Recharge Assessment is ongoing. The committee is preparing proposals for phase II.

Tributary Supplementation was concluded for the season on December 12, 2019.

Crews are working on the South Branch Phase I Reach 2 Construction. The Geomembrane Liner is expected to be installed this week on the last 1000 feet and concrete is expected the following week. N.A. Degerstrom is prepared to use heating blankets and heating systems if the weather requires it.

Due to the delay in the federal budget and time constraints of the construction season, the KRD has not been able to go to bid for the North Branch Phase IIIB to date. As a result, the bid documents will be written to state that the project can occur between February and April 1st or in the fall of 2020 if needed.

Treasurer's Report: The Directors' monthly payroll vouchers were presented for signatures. Summary Vouchers for the November 2019 expenses and the December 2019 payroll which included check numbers 43815-43917, direct deposit numbers 9901800 through 9901817 in the sum of \$1,458,679.00 were approved with a motion made by Director Wakkuri. The second was made by Director Bland, the motion passed unanimously.

Old Business: Legal Counsel Slothower reported that after the procurement policy was rewritten and reviewed by the state auditor's office, the final draft is complete. Director Hansen made a motion to approve the procurement policy with changes by Resolution 2020-01. A second was made by Director Bland, the motion passed unanimously.

Director Hansen made a motion to approve the Delegation of Authority by Resolution 2020-02. A second was made by Director Wakkuri, the motion passed unanimously.

Legal Counsel Slothower reported that the legal proceeding for the 2019 Foreclosure Process has been stopped due to all the funds being collected.

New Business: Director Hansen made a motion to approve the first payment of USBR 2020 estimated Operations & Maintenance Fee in the amount of \$327,000.00. A second was made by Director Wakkuri, the motion passed unanimously.

Service Agreements for Human Resource Services, Accounting Services and Legal Services were presented to the board after the suggestion that was given during the last audit. Director Hansen made a motion to approve the three service contracts. A second was made by Director Bland, the motion passed unanimously.

The updated employee manual was presented to the board and will be issued to each employee upon approval. Director Hansen made a motion to approve the Employee Manual by Resolution 2020-03. A second was made by Director Bland, the motion passed unanimously.

Other Business: The Board adjourned to Executive Session at 1:46 p.m. for 15 minutes per RCW 42.30.110(1)(i):(i) and (iii) there was a motion made by Director Hansen and a second made by Director Wakkuri. The motion passed unanimously. The Board returned to Regular Session at 2:01 p.m. with a motion made by Director Wakkuri, and the second was made by Director Bland. The motion passed unanimously.

All business having been concluded the meeting was adjourned.

Mr. Schnebly KRD Board of Directors Chairman

Mr. Eberhart KRD Secretary Manager